

Usher Committee Job Description

Revised August 2014 by Jeremy Nafziger

Responsibilities

Prepare church and sanctuary to receive the congregation, and welcome each person who attends worship.

Specifically:

1. Open the church before worship (or another event).
2. Check climate control settings and seating alignment.
3. Prepare hymnals and bulletins for distribution.
4. Welcome attenders to the sanctuary and assist with seating and other needs—explain the building layout, provide hearing assistance devices, answer questions.
5. Collect offering as directed by the worship leader.
6. Collect hymnals and put away hymnal racks.

Membership

Members of this group occasionally meet together, but perform their responsibilities as teams as scheduled on the worship calendar. This committee reports to Worship Commission, but does not generally send a representative to Worship Commission meetings.

Members include:

1. Coordinator. Schedules ushers for each Sunday, trains new ushers, communicates policies and procedures to all ushers, consults with Worship Commission chair as needed.
2. Ushers. Take a turn as head usher on a regular basis, serve as usher regularly, promote and follow user policies as set by the usher coordinator.

Current Members

- Jim Bishop (Usher coordinator) 13
- Matt Gingerich 14
- Alden Hostetter 14
- Sara Roth Shenk 14
- Brandon Roth 13
- Dorothy Jean Weaver 13
- Teresa Boshart Yoder 13

- Mark Metzler Sawin 14