

**Community Mennonite Church  
Job Description**

**Committee/Position** \_\_\_\_\_ **Pastoral Elder** \_\_\_\_\_

**Commission** \_\_\_\_\_ **non-commission position, Pastoral Team member** \_\_\_\_\_

**Mission/Purpose:**

To collaborate with pastoral staff in leading Community Mennonite Church toward God's purposes within this congregation and beyond ourselves.

To serve in partnership with all members of the Pastoral Team by providing Christ-centered counsel and encouragement.

**Responsibilities:**

Faithfully pray for the pastors and congregation.

Be visibly present and available as a member of the Pastoral Team in congregational life.

Identify an area of ministry focus as a pastoral elder in light of individual gifts and abilities.

(For example, young adult ministries, pastoral care, churchwide discernment and decision-making, children and youth, rituals in worship, new attenders, etc.)

Engage with the Pastoral Team's spiritual discernment and decision-making processes.

Provide maintenance-level pastoral care and visitation with individuals and/or small groups.

Serve at the Lord's Table and in other public leadership responsibilities according to gifts and availability.

Maintain membership practices (new members, membership transfers, membership withdrawals) aligned with CMC membership covenant.

Preserve confidentiality of pastoral care issues.

Share insight into congregational issues from one's particular vantage point (as a long-term member, as a young adult, as a parent, etc.)

Pastoral Team meets twice each month for 1.5 hours and as needed.

**Regular Activities/Responsibilities:**

**Jan.** Orientation for new Pastoral Elder  
Covenant Renewal Sunday

**July**

**Feb.** Membership Follow-up

**Aug.**

**Mar.** Membership Follow-up

**Sept.** Attend CMC Retreat

**Apr.**

**Oct.**

**May** Joint mtg. w/Council

**Nov.** Leadership Retreat w/Council

**June** Pastoral Care mid-year review

**Dec.**

Updated October 12, 2015 by Pastoral Team: Jennifer Davis Sensenig, Jason Gerlach, Dayna Olson-Getty, Dave Graybill, Jan Jenner and Brian Martin Burkholder